



**INTERNAL QUALITY ASSURANCE CELL**


VLITS/IQAC/2018/3

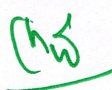
Date: 01/09/2018

**CIRCULAR**

The following members are requested to conduct External Academic Audit for the academic year 2017-18 as per the given schedule and submit the report to the Chairperson of IQAC. Further all IQAC members are informed to attend IQAC meeting scheduled on 19-09-2018, 2 PM at Principal chamber. All the Heads of the Department are directed to make the necessary arrangements.

S. No	Date of Audit	Name of the Department	Name of the Member	Organization
1	10-09-2018	CSE	Dr. K.Mohan Krishna Associate Professor	Department of CSE, VVIT, Namburu
			Mr. Pavan Kaluva HR Manager,	Pivox Lab, Vijayawada
2	11-09-2018	ECE	Dr. S. Krishna Prasad Associate	Department of ECE, VVIT, Namburu
			Ms. Ch. Srinivasan General Manager	G.S Alloy Castings Pvt. Ltd, Vijayawada
3	12-09-2018	EEE	Dr.K.Venkata Rao Associate Professor	Department of Mechanical, VFSTR
			Ms. Spurthi HR Manager,	Efftronics systems, Mangalagiri.
4	13-09-2018	IT	Dr. Praveen Kumar Associate Professor	Department of CSE, VFSTR, Vadlamudi
			Mr. Prasanna Reddy HR Manager,	Colors software, Bangalore
5	14-09-2018	MECH	Dr. B. Nageswara Rao Associate Professor	Department of Mechanical, VFSTR,
			Mr. Ch. Narasimha Rao Managing Director	APHMEL, Vijayawada
6	15-09-2018	CIVIL	Dr. N. Ruben Associate Professor	Department of Civil, VFSTR, Vadlamudi
			Ms. Ch. Srinivasan General Manager	G.S Alloy Castings Pvt. Ltd, Vijayawada
7	17-09-2018	MCA	Dr. N.Veeranjaneyulu, Associate Professor	Department of IT, VFSTR, Vadlamudi
			K.Ganesh Managing Director,	Neha Polymers, Vijayawada
8	18-09-2018	S&H	Dr.D.Ramesh Directors,	Duvvada Infosoft, Vijayawada
			Dr. M. Sarada Professor	Department of H&S, VFSTR, Vadlamudi

  
Dr. P Bhaskara Rao  
Dean, IQAC

  
Dr. K. Phaneendra Kumar  
M.Tech;Ph.D.,  
PRINCIPAL

  
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Copy to:

All HoDs and IQAC

Vignans' Lara Institute of Technology & Science  
VADLAMUDI-522 213, Guntur, A.P., India





# VIGNAN'S LARA

INSTITUTE OF TECHNOLOGY & SCIENCE

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada

## INTERNAL QUALITY ASSURANCE CELL

VLITS/IQAC/MOM/2018/3

Date: 19.09.2018

### MINUTES OF IQAC MEETING

The 3<sup>rd</sup> IQAC meeting for Academic Session 2017-18 was held on 19<sup>th</sup> Sept 2018, 2 PM at Principal chamber. The IQAC members of the institution attended the meeting.

#### **Agenda:**

1. Analyses of Academic audit report
2. Research incentive schemes
3. Teaching Learning Pedagogy
4. Action taken on the resolutions of second IQAC meeting

#### **Members Present:**

S.No.	Name of the Member	Designation	Position
1	Dr. K Phaneendra Kumar	Principal	Chairperson
2	Dr. A.Naresh	HoD-CSE	Member
3	Dr. Venkata Satya Santhi S	HoD-IT	Member
4	Mr. Suman Muttineni	HoD-ECE	Member
5	Mr.M Venkata Sudarsan	HoD-EEE	Member
6	Mr. Sayana Veera Venkata Konda Babu	HoD-CIVIL	Member
7	Dr. M Ravi Kumar	HoD-BS&H	Member
8	Mr. Srinivasa Rao Katta	HoD-MCA	Member
9	Mr Y Ratna Babu	Incharge, Examination Section	Member
10	Ms.G.Lalitha	Dean-T&P	Member
11	Ms U. Usha Rani	Associate Professor-CSE	Member
12	Mr. Janardhan Alapati	Associate Professor-IT	Member
13	Mr. Vijaya Vardhan Kancharla	Associate Professor -ECE	Member
14	Mr.Mopidevi Hanumantharao	Associate Professor -EEE	Member
15	Dr. G Nageswara Rao	Professor-MECH	Member
16	Mr. Sajja Siva	Assistant Professor-CIVIL	Member
17	Mr. P V Ramana	Associate Professor-BS&H	Member
18	Mr. Ratna Kanth Nelapati	Assistant Professor-MCA	Member
19	Mr. P Kotaiah	Librarian	Member



S.No.	Name of the Member	Designation	Position
20	Mr. R. Sambaiah	Finance Officer	Member
21	Mr. K. Chandra sekhar	Physical Director	Member
22	Mr. V. Ramamohan Rao	Management representative	Member
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry representative	Member
24	Mr. K.Sai Dileep Reddy	Student	Member
25	Ms.A.Harika	Student Alumni	Member
26	Dr. P BhaskaraRao	HoD-MECH	Dean, IQAC

The Chairperson Dr. K Phaneendra Kumar welcomed the members for the meeting followed by a review presentation made by Dr. P Bhaskara Rao, Dean of IQAC. The following points were discussed in the meeting:

#### **Agenda 1: Analyses of Academic Audit report**

##### **Resolution 1:**

1. The committee resolved to adhere to the suggestion given by the academic audit committee held during 10-09-2018 to 18-09-2018.
2. Committee advised to motivate the students' involvement in doing innovative projects.

#### **Agenda 2: Research incentive schemes**

##### **Resolution 2:**

1. Committee resolved to initiate Research incentive schemes to enhance the quality of research from the faculty members.

#### **Agenda 3: Teaching Learning Pedagogy**

##### **Resolution 3:**

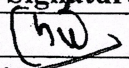
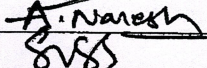
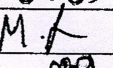


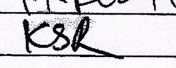
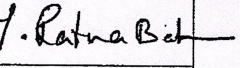

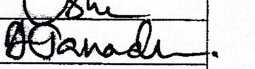
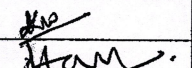

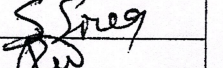

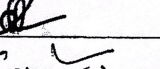

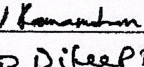

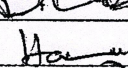



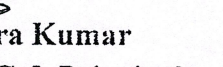
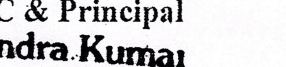
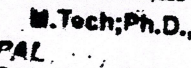
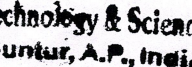

1. The committee discussed about enhancing the pedagogies used in teaching-learning process and resolved to conduct an awareness programme on Teaching Learning Pedagogy.

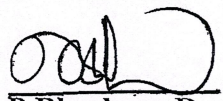
#### **Agenda 4: Action taken on the resolutions of 2<sup>nd</sup> IQAC meeting**

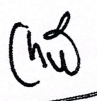
1. Organized BEC class in the year 2017-18, total 68 students are attended these class.
2. Faculty members are advised to use ICT facilities during Lecture time.
3. End exam question papers of all subjects given to students and discussed in regular classes.

The meeting came to an end at 5 pm with thanking note from Chairperson of IQAC.



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1	Dr. K Phaneendra Kumar	Principal	
2	Dr. A.Naresh	HoD-CSE	
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4	Mr. Suman Muttineni	HoD-ECE	
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1. All HoDs

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