VIGNAN'S LARA
INSTITUTE OF TECHNOLOGY & SCIENCE
Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada
Vadlamudi - 522 213, Guntur District

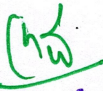# INTERNAL QUALITY ASSURANCE CELL

**VLITS/IQAC/2019/3**   **Date: 31/08/2019**

CIRCULAR

The following members are requested to conduct External Academic Audit for the academic year 2018-19 as per the given schedule and submit the report to the Chairperson of IQAC. Further all the IQAC members are informed to attend IQAC meeting scheduled on 22.09.2019, 2 PM at Principal chamber. All the Heads of the Departments are directed to make the necessary arrangements.

S. No	Date of Audit	Name of the Department	Name of the Member	Organization
1	09-09-2019	CSE	Dr. M. Sarada, Professor	VFSTR, Vadlamudi
			Mr. Pavan Kaluva HR Manager	Pivox Lab, Guntur
2	10-09-2019	ECE	Dr. Y.Rama Krishna, Professor, ECE	GEC, Gudlavalleru
			Ms. Spurthi, HR Manager	Efftronics Systems, Vijayawada
3	11-09-2019	EEE	G. Srinivasa Rao, Professor	HoD, EEE, VFSTR
			Ms. Prasanna Reddy , HR Manager	Colors Software, Benguluru
4	12-09-2019	IT	Dr.M.Siva Kumar, Professor	HoD,GEC, Gudlavalleru
			Ms. Spurthi, HR Manager	Efftronics Systems, Vijayawada
5	13-09-2019	MECH	Dr.R.V.D.Rama Rao, Professor	Vishnu Inst. of Tech., Bhimavaram
			Mr. Ramesh, Chief Architect	Unitech,Thirunalveli, Tamil Nadu
6	14-09-2019	CIVIL	Dr. A.Srinivasulu, Professor,CIVIL	HoD,GEC, Gudlavalleru
			Ms. Gayathri, Assiastant HR	Manager, Ramky, Hyderabad
7	16-09-2019	MCA	A.V.Naresh Babu, Professor	HoD, VVIT, Namburu
			Dr.D.Ramesh, Director	Duvvada Infosoft , Bengluru
8	17-09-2019	BS&H	Dr Pitchaiah Telagathoti , Professor	ECE, VFSTR, Vadlamudi
			M.Sri Hari, Design Engineer	ECIL, Secunderabad

Dr. P Bhaskara Rao
Dean, IQAC

Dr. K. Phaneendra Kumar
M.Tech;Ph.D.,
PRINCIPAL
Vignan's Lara Institute of Technology & Science
VADLAMUDI-522 213, Guntur, A.P., India

Dr. K. Phaneendra Kumar
Chairman, IQAC & Principal
Dr. K. Phaneendra Kumar
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PRINCIPAL
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Copy to:
All HoDs and IQAC members

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INTERNAL QUALITY ASSURANCE CELL

VLITS/IQAC/MOM/2019/3   Date: 22.09.2019

MINUTES OF IQAC MEETING

The 6th IQAC meeting for Academic Session 2018-19 was held on 22nd September, 2019, 2 PM at Principal chamber. The IQAC members of the institution attended the meeting.

Agenda:
1. Analyses of Academic audit report
2. Encouraging the students to pursue NPTEL courses and improving academic performance
3. Action taken on the resolutions of 5th IQAC meeting

Members Present:

S.No.	Name of the Member	Designation	Position
1	Dr. K Phaneendra Kumar	Principal	Chairperson
2	Dr. K Venkateswara Rao	HoD-CSE	Member
3	Dr. V Laxman Narayana	HoD-IT	Member
4	Mr. Suman Muttineni	HoD-ECE	Member
5	Mr.M Venkata Sudarsan	HoD-EEE	Member
6	Ms. M Jemimah Carmichael	HoD-CIVIL	Member
7	Dr. M Ravi Kumar	HoD-BS&H	Member
8	Mr. Srinivasa Rao Katta	HoD-MCA	Member
9	Mr Y Ratna Babu	Incharge, Examination Section	Member
10	Ms.G.Lalitha	Dean-T&P	Member
11	Ms U. Usha Rani	Associate Professor-CSE	Member
12	Mr. Janardhan Alapati	Associate Professor-IT	Member
13	Mr. Vijaya Vardhan Kancharla	Associate Professor -ECE	Member
14	Mr.Mopidevi Hanumantharao	Associate Professor -EEE	Member
15	Dr. G Nageswara Rao	Professor-MECH	Member
16	Mr. Sajja Siva	Assistant Professor-CIVIL	Member
17	Mr. P V Ramana	Associate Professor-BS&H	Member
18	Mr. Ratna Kanth Nelapati	Associate Professor-MCA	Member
19	Mr. P Kotaiah	Librarian	Member
20	Mr. N Satyanarayana Murthy	Finance Officer	Member
21	Mr. K. Chandra sekhar	Physical Director	Member

S.No.	Name of the Member	Designation	Position
22	Mr. V. Ramamohan Rao	Management representative	Member
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry representative	Member
24	Mr. K.Sai Dileep Reddy	Student	Member
25	Ms.A.Harika	Student Alumni	Member
26	Dr. P BhaskaraRao	HoD-MECH	Dean, IQAC

The Chairperson Dr. K Phaneendra Kumar welcomed the members for the meeting followed by a review presentation made by Dr. P Bhaskara Rao, Dean of IQAC. The following points were discussed in the meeting:

Agenda 1: Analyses of Academic Audit report

Resolution 1:
1. The committee unanimously resolved to adhere to the suggestion given by the academic audit committee held during 09-09-2019 to 17-09-2019.
2. The committee advised the faculty members to submit the project proposal to funding agencies.

Agenda 2: Encouraging the students to register for NPTEL courses

Resolution 2:
It is observed that the number of students pursuing online courses is less. The committee has focused on increasing the number of students registered to the NPTEL online courses which will improve their knowledge.

Agenda 2: Action taken on the resolutions of 5th IQAC meeting

1. Faculty members used blended learning and flipped learning methodologies in class room.
2. Institute approved the police to give appreciation certificate to academic toppers in students.

The meeting came to an end at 5 pm with thanking note from Chairperson of IQAC.

S.No.	Name of the Member	Designation	Signature
1	Dr. K Phaneendra Kumar	Principal	
2	Dr. K Venkateswara Rao	HoD-CSE	
3	Dr. V Laxman Narayana	HoD-IT	
4	Mr. Suman Muttineni	HoD-ECE	
5	Mr.M Venkata Sudarsan	HoD-EEE	
6	Ms. M Jemimah Carmichael	HoD-CIVIL	
7	Dr. M Ravi Kumar	HoD-BS&H	
8	Mr. Srinivasa Rao Katta	HoD-MCA	
9	Mr Y Ratna Babu	Incharge, Examination Section	
10	Ms.G.Lalitha	Dean-T&P	
11	Ms U. Usha Rani	Associate Professor-CSE	
12	Mr. Janardhan Alapati	Associate Professor-IT	
13	Mr. Vijaya Vardhan Kancharla	Associate Professor -ECE	
14	Mr.Mopidevi Hanumantharao	Associate Professor -EEE	
15	Dr. G Nageswara Rao	Professor-MECH	
16	Mr. Sajja Siva	Assistant Professor-CIVIL	
17	Mr. P V Ramana	Associate Professor-BS&H	
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22	Mr. V. Ramamohan Rao	Management representative	
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry representative	
24	Mr. K.Sai Dileep Reddy	Student	
25	Ms.A.Harika	Student Alumni	
26	Dr. P BhaskaraRao	HoD-MECH	

Dr. P Bhaskara Rao
Dean, IQAC

Dr. K Phaneendra Kumar
Chairperson, IQAC & Principal

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Copy to:
1. All HoDs
2. IQAC members

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