



INTERNAL QUALITY ASSURANCE CELL

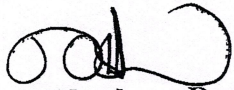
VLITS/IQAC/2020/1


Date: 03/02/2020

CIRCULAR

The following IQAC members are requested to conduct Internal Academic Audit for first semester of academic year 2019-20 as per the given schedule and submit the report to the Chairperson of IQAC. Further all IQAC members are informed to attend IQAC meeting scheduled on 19.02.2020, 2 PM at Principal chamber. All the Heads of the Departments are directed to make the necessary arrangements.

S. No	Date of Audit	Name of the Department	Name of the Member	Designation
1	10-02-2020	CSE	Ms.M. Jemimah Carmichael	HoD-CIVIL
			Ms A Shanthi Latha	Coordinator-CSE
2	11-02-2020	ECE	Mr.Katta.Srinivasa Rao	HoD-MCA
			Mr. P V Ramana	Coordinator -BS&H
3	12-02-2020	EEE	Dr. G Sandhya	HoD-ECE
			Mr.K.Hari Krishna	Coordinator-IT
4	13-02-2020	IT	Dr. P. Bhaskara Rao	HoD-MECH
			Mr.S.S.Nagapavan Kumar	Coordinator-ECE
5	14-02-2020	MECH	Dr. K. Venkateswara Rao	HoD-CSE
			Mr. V V Ramesh Reddy	Coordinator -CIVIL
6	15-02-2020	CIVIL	Mr.M.Venkata Sudarsan	HoD-EEE
			Mr S Rajesh Kumar	Coordinator -MCA
7	17-02-2020	MCA	Dr. M Ravi Kumar	HoD-BS&H
			Dr. G. Nageswara Rao	Coordinator- MECH
8	18-02-2020	S&H	Dr. V Laxman Narayana	HoD-IT
			Dr. Venkatesan M	Coordinator-EEE



Dr. P Bhaskara Rao
Dean, IQAC


Dr. K Phaneendra Kumar
Chairperson, IQAC & Principal
Dr. K. Phaneendra Kumar
M.Tech;Ph.D.,
PRINCIPAL

Copy to:

All HoDs and IQAC members

Vignan's Lara Institute of Technology & Science
VADLAMUDI-522 213, Guntur, A.P., India


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VIGNAN'S LARA

INSTITUTE OF TECHNOLOGY & SCIENCE

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada

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VLITS/IQAC/MOM/2020/1

Date: 19.02.2020

MINUTES OF IQAC MEETING

The 7th IQAC meeting for Academic Session 2019-20 was held on 19th February 2020, 2 PM at Principal chamber. The IQAC members of the institution attended the meeting.

Agenda:

1. Analyses of Academic audit report
2. Plan to NBA
3. Action taken on the resolutions of 6th IQAC meeting

Members Present:

S.No.	Name of the Member	Designation	Position
1	Dr. K Phaneendra Kumar	Principal	Chairperson
2	Dr. K Venkateswara Rao	HoD-CSE	Member
3	Dr. V Laxman Narayana	HoD-IT	Member
4	Dr. G Sandhya	HoD-ECE	Member
5	Mr.M.Venkata Sudarsan	HoD-EEE	Member
6	Ms. M Jemimah Carmichael	HoD-CIVIL	Member
7	Dr. M Ravi Kumar	HoD-BS&H	Member
8	Mr. Srinivasa Rao Katta	HoD-MCA	Member
9	Mr. Y Ratna Babu	Incharge, Examination Section	Member
10	Mr.G.Lalitha	Dean-T&P	Member
11	Ms. A Shanthi Latha	Associate Professor-CSE	Member
12	Mr. K.Hari Krishna	Associate Professor-IT	Member
13	Mr. S.S. Nagapavan Kumar T	Associate Professor -ECE	Member
14	Dr. Venkatesan M	Professor-EEE	Member
15	Dr. G Nageswara Rao	Professor-MECH	Member
16	Mr. V V Ramesh Reddy	Assistant Professor-CIVIL	Member
17	Mr. P V Ramana	Associate Professor-BS&H	Member
18	Mr. S Rajesh Kumar	Assistant Professor-MCA	Member
19	Mr. P Kotaiah	Librarian	Member
20	Mr. N Satyanarayana Murthy	Finance Officer	Member
21	Mr. K. Chandra sekhar	Physical Director	Member

S.No.	Name of the Member	Designation	Position
22	Mr. V. Ramamohan Rao	Management Representative	Member
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry Representative	Member
24	Mr. Vishnu Meher	Student	Member
25	Ms.Ch.Sai lakshmi	Student Alumni	Member
26	Dr. P Bhaskara Rao	HoD-MECH	Dean, IQAC

The Chairperson Dr. K Phaneendra Kumar welcomed the members for the meeting followed by a review presentation made by Dr. P Bhaskara Rao, Dean of IQAC. The following points were discussed in the meeting:

Agenda 1: Analyses of Academic Audit report

Resolution 1:

The Academic Audit committee advised to conduct awareness programme on self assessment for Faculty members.

Agenda 2: Plan to NBA

Resolution 2:

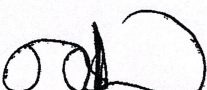
The committee resolved to apply for the NBA accreditation and all HoDs are advised to complete the SAR process by August 2020.


Agenda 3: Action taken on the resolutions of 6th IQAC meeting

1. DST project proposals submitted by Dr.P.Bhaskara Rao Prof.-Mechanical for TARE scheme.
2. Faculty members are encouraged to complete the NPTEL courses by giving incentives.

The meeting came to an end at 5 pm with thanking note from Chairperson of IQAC.

S.No.	Name of the Member	Designation	Signature
1	Dr. K Phaneendra Kumar	Principal	(hw)
2	Dr. K Venkateswara Rao	HoD-CSE	KVR
3	Dr. V Laxman Narayana	HoD-IT	V. Laxman
4	Dr. G Sandhya	HoD-ECE	G. Sandhya
5	Mr.M.Venkata Sudarsan	HoD-EEE	MVS
6	Ms. M Jemimah Carmichael	HoD-CIVIL	M. Jemimah
7	Dr. M Ravi Kumar	HoD-BS&H	M. Ravi Kumar
8	Mr. Srinivasa Rao Katta	HoD-MCA	KSR
9	Mr. Y Ratna Babu	Incharge, Examination Section	Y. Ratna Babu
10	Mr.G.Lalitha	Dean-T&P	G. Lalitha
11	Ms. A Shanthi Latha	Associate Professor-CSE	A. Shanthi Latha
12	Mr. K.Hari Krishna	Associate Professor-IT	KHK
13	Mr. S.S. Nagapavan Kumar T	Associate Professor -ECE	S.S. Nagapavan
14	Dr. Venkatesan M	Professor-EEE	V. Venkatesan
15	Dr. G Nageswara Rao	Professor-MECH	G. Nageswara Rao
16	Mr. V V Ramesh Reddy	Assistant Professor-CIVIL	V.V. Ramesh Reddy
17	Mr. P V Ramana	Associate Professor-BS&H	P. V. Ramana
18	Mr. S Rajesh Kumar	Assistant Professor-MCA	S. Rajesh Kumar
19	Mr. P Kotaiah	Librarian	P. Kotaiah
20	Mr. N Satyanarayana Murthy	Finance Officer	N. Satyanarayana Murthy
21	Mr. K. Chandra sekhar	Physical Director	K. Chandra sekhar
22	Mr. V. Ramamohan Rao	Management Representative	V. Ramamohan Rao
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry Representative	P. Dileep Kumar
24	Mr. Vishnu Meher	Student	V. Meher
25	Ms.Ch.Sai lakshmi	Student Alumni	Ch. Sai lakshmi
26	Dr. P Bhaskara Rao	HoD-MECH	P. Bhaskara Rao


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Dean, IQAC


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Copy to:

1. All HoDs
2. IQAC members


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