



VIGNAN'S LARA INSTITUTE OF TECHNOLOGY & SCIENCE

Approved by AICTE New Delhi & Affiliated to JNTUK Kakinada
NBA Accredited (CSE, IT, ECE, EEE & MECH)
Vadlamudi - 522 213, Guntur District

INTERNAL QUALITY ASSURANCE CELL

VLITS/IQAC/2022/2

Date: 03/08/2022

CIRCULAR

The following IQAC members are requested to conduct Internal Academic Audit for the second semester of academic year 2021-22 as per the given schedule and submit the report to the Chairperson of IQAC. Further all IQAC members are informed to attend IQAC meeting scheduled on 17.08.2022, 2 PM at Principal chamber. All the Heads of the Departments are directed to make the necessary arrangements.

S. No	Date of Audit	Name of the Department	Name of the Member	Designation
1	08-08-2022	CSE	Dr. B. Harish	HoD-ECE <i>Bharani</i>
			Mr. E. Sai Krishna	Coordinator-IT <i>ESK</i>
2	09-08-2022	ECE	Dr D Anveshini	HoD-MCA <i>D Anveshini</i>
			Mr. P V Ramana	Coordinator -BS&H <i>PVR</i>
3	10-08-2022	EEE	Dr. Jemimah Carmichael	HoD-CIVIL <i>Jemimah</i>
			Mr S Rajesh Kumar	Coordinator -MCA <i>Rajesh</i>
4	11-08-2022	IT	Dr. P. Bhaskara Rao	HoD-MECH <i>PBR</i>
			Dr. S. Kamala Kannan	Coordinator-ECE <i>SK</i>
5	12-08-2022	MECH	Dr. K. Venkateswara Rao	HoD-CSE <i>KVR</i>
			Mr. V V Ramesh Reddy	Coordinator -CIVIL <i>VVR</i>
6	13-08-2022	CIVIL	Dr. M. Venkatesan	HoD-EEE <i>MV</i>
			Ms A Shanthi Latha	Coordinator-CSE <i>ASL</i>
7	15-08-2022	MCA	Dr. Uppukonda. Usha Rani	HoD-BS&H <i>UR</i>
			Dr. G. Nageswara Rao	Coordinator- MECH <i>GNR</i>
8	16-08-2022	S&H	Dr. V Laxman Narayana	HoD-IT <i>VLR</i>
			Dr. Mahaboob Shareef Syed	Coordinator-EEE <i>MS</i>

PBR
Dr. P Bhaskara Rao
Dean, IQAC

Ch
Dr. K. Phaneendra Kumar
M.Tech;Ph.D.,
PRINCIPAL

Ch
Dr. K Phaneendra Kumar
Chairman, IQAC & Principal
M.Tech;Ph.D.,
PRINCIPAL

Copy to:

All HoDs and IQAC members

Vignans' Lara Institute of Technology & Science
VADLAMUDI-522 213, Guntur, A.P., INDIA



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VLITS/IQAC/MOM/2022/2

Date: 17.08.2022

MINUTES OF IQAC MEETING

The 14th IQAC meeting for Academic Session 2021-22 was held on 17th August 2022, 2 PM at Principal chamber. The IQAC members of the institution attended the meeting.

Agenda:

1. Analyses of Academic audit report
2. IIQA submission for NAAC
3. Action taken on the resolutions of 13th IQAC meeting

Members Present:

S.No.	Name of the Member	Designation	Position
1	Dr. K Phaneendra Kumar	Principal	Chairperson
2	Dr. K Venkateswara Rao	HoD-CSE	Member
3	Dr. V Laxman Narayana	HoD-IT	Member
4	Dr. B. Harish	HoD-ECE	Member
5	Dr. Venkatesan M	HoD-EEE	Member
6	Dr. Jemimah Carmichael	HoD-CIVIL	Member
7	Dr. Uppukonda Usha Rani	HoD-BS&H	Member
8	Dr. D Anveshini	HoD-MCA	Member
9	Mr.M.Venkata Sudarsan	Incharge, Examination Section	Member
10	Mr. B Gopi Krishna	Dean-T&P	Member
11	Ms. A Shanthi Latha	Associate Professor-CSE	Member
12	Mr. E Sai Krishna	Assistant Professor-IT	Member
13	Dr. S KamalaKannan	Professor-ECE	Member
14	Dr. Mahaboob Shareef Syed	Professor-EEE	Member
15	Dr. G Nageswara Rao	Professor-MECH	Member
16	Mr. V V Ramesh Reddy	Assistant Professor-CIVIL	Member
17	Mr. P V Ramana	Associate Professor-BS&H	Member
18	Mr. S Rajesh Kumar	Assistant Professor-MCA	Member
19	Mr. P Kotaiah	Librarian	Member
20	Mr. N Satyanarayana Murthy	Finance Officer	Member

S.No.	Name of the Member	Designation	Position
21	Mr. R Samba Siva Rao	Physical Director	Member
22	Mr. V. Ramamohan Rao	Management Representative	Member
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry Representative	Member
24	Ms. B Priyanka	Student	Member
25	Mr. G Shyam	Student Alumni	Member
26	Dr. P Bhaskara Rao	HoD-MECH	Dean, IQAC

The Chairperson Dr. K Phaneendra Kumar welcomed the members for the meeting followed by a review presentation made by Dr. P Bhaskara Rao, Dean of IQAC. The following points were discussed in the meeting:

Agenda 1: Analyses of Academic Audit report

Resolution 1:

The committee unanimously resolved to adhere to the suggestion given by the academic audit committee held during 08-08-2022 to 16-08-2022.

The committee is advised to change the lesson plan whenever there is a change in JNTUK academic schedule.

Agenda 2: IIQA submission for NAAC

Resolution 2:

The committee discussed about IIQA preparation. It is planned to submit in the September 2022.

Agenda 3: Action taken on the resolutions of 13th IQAC meeting

1. Seminar on Quality Enhancement in Higher Education Challenges and Strategies is conducted on 01.07.2022.

2. As per the suggestion of the NBA peer team, question paper of internal exam is paper based on the GATE exam question.

The meeting came to an end at 5 pm with thanking note from Chairperson of IQAC.

S.No.	Name of the Member	Designation	Signature
1	Dr. K Phaneendra Kumar	Principal	(hw)
2	Dr. K Venkateswara Rao	HoD-CSE	KVR
3	Dr. V Laxman Narayana	HoD-IT	V. Laxman
4	Dr. B. Harish	HoD-ECE	Harish
5	Dr. Venkatesan M	HoD-EEE	Venkatesan
6	Dr. Jemimah Carmichael	HoD-CIVIL	Jemimah
7	Dr. Uppukonda Usha Rani	HoD-BS&H	U. Usha Rani
8	Dr. D Anveshini	HoD-MCA	D. Anveshini
9	Mr.M.Venkata Sudarsan	Incharge, Examination Section	M. Venkata Sudarsan
10	Mr. B Gopi Krishna	Dean-T&P	B. Gopi Krishna
11	Ms. A Shanthi Latha	Associate Professor-CSE	A. Shanthi Latha
12	Mr. E Sai Krishna	Assistant Professor-IT	E. Sai Krishna
13	Dr. S KamalaKannan	Professor-ECE	S. KamalaKannan
14	Dr. Mahaboob Shareef Syed	Professor-EEE	M. Mahaboob Shareef Syed
15	Dr. G Nageswara Rao	Professor-MECH	G. Nageswara Rao
16	Mr. V V Ramesh Reddy	Assistant Professor-CIVIL	V. V. Ramesh Reddy
17	Mr. P V Ramana	Associate Professor-BS&H	P. V. Ramana
18	Mr. S Rajesh Kumar	Assistant Professor-MCA	S. Rajesh Kumar
19	Mr. P Kotaiah	Librarian	P. Kotaiah
20	Mr. N Satyanarayana Murthy	Finance Officer	N. Satyanarayana Murthy
21	Mr. R Samba Siva Rao	Physical Director	R. Samba Siva Rao
22	Mr. V. Ramamohan Rao	Management Representative	V. Ramamohan Rao
23	Mr. P Dileep Kumar CEO-INDO-NACOP	Industry Representative	P. Dileep Kumar
24	Ms. B Priyanka	Student	B. Priyanka
25	Mr. G Shyam	Student Alumni	G. Shyam
26	Dr. P Bhaskara Rao	HoD-MECH	P. Bhaskara Rao

(hw)
Dr. P Bhaskara Rao
Dean, IQAC

(hw)
Dr. K Phaneendra Kumar
Chairperson, IQAC & Principal
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(hw)
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Copy to:

1. All HoDs

2. IQAC members

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